



International Organization for Migration (IOM)
The UN Migration Agency

Call For Applications

- Position Title : **Data Reporting Consultant – Regular Pathways**
- Duty Station : **Bangkok, Thailand (Homebased)**
- Type of Appointment : **Consultancy Contract, 5 months**
- Estimated Start Date : **As soon as possible**
- Closing Date : **04 December 2024**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

The IOM Regional Office for Asia and the Pacific (ROAP) in Bangkok, Thailand is covering 40 countries across the Asia and Pacific region. The key responsibility of the ROAP is to formulate regional strategies and plans of action and to provide programmatic and administrative support to the countries within the region.

Context:

The International Organization for Migration's (IOM) Regional Office for Asia–Pacific (ROAP) and its partners use, produce, and monitor migration-related data for planning, policy-making and operational purposes. The Asia–Pacific Regional Data Hub (RDH) aspires to reference a comprehensive set of such data, including information on migration trends, stocks and flows in the Asia-Pacific region. The RDH aims to support evidence-based strategic and policy level discussion on migration through a combined set of initiatives including strengthening of regional primary and secondary data collection and analysis; increasing Information Management (IM) capacity across countries; providing technical support to ensure harmonization and interoperability of key methodologies and tools used to monitor population mobility; and the engagement of key stakeholders and governmental counterparts in migration dialogue and consultation.

As part of the IOM Regional Initiative on Regular Pathways, RDH will produce thematic studies providing data and evidence in support of IOM's efforts in promoting regular pathways of migration while reducing irregular migration.

The successful candidate will be under the overall supervision of the Regional Data Hub Coordinator and direct supervision of the Regional Migration Data Analysis and Research Officer. The successful candidate will be responsible to support RDH's work on migration data analysis under this initiative.

Core Functions / Responsibilities:

To enhance and support reporting efforts, focusing on the presentation and dissemination of analytical products on migration pathways for a diverse audience. The successful candidate will deliver the following outcomes:

Key Responsibilities:

- **Regional and Thematic Reporting Support**
 - Contribute to the preparation of regional and thematic reports, ensuring accurate representation of data analysis in the reporting of regular migration pathways and mixed migration trends.
- **Dissemination and Content Development**
 - Collaborate with the communications team to prepare engaging content for various platforms, including LinkedIn, Twitter, and other channels to promote the analysis and findings on regular pathways.
 - Facilitate the dissemination of analytical products to ensure reach and engagement with target audiences, leveraging RDH's communication channels.
- **Coordination with Partners**
 - Maintain coordination with partners at RO and HQ levels to align reporting outputs with partner requirements and expectations.
- **Support for Information Product Development**
 - Assist in drafting RDH concept notes and contribute to the development of other required information products to communicate key insights effectively.
- **General Duties**
 - Perform other reporting and dissemination-related tasks as may be assigned.

Required Qualifications and Experience

Education

- Master's degree in Migration Studies, Demography, Political or Social Science, Statistics, International Relations or a related field from an accredited academic institution.
- University degree in the above fields with two years of relevant professional experience.

Accredited Universities are those listed in the [UNESCO World Higher Education Database](#)

Experience

- Experience in reporting, coordination and analysis of data triangulation and analysis from multiple large and complex information systems;

- Research experience (including field experience) in the area of demographic and population studies, human mobility, internal and international mixed migration, and refugees/IDPs in the Asia and the Pacific region.
- Experience in internal and/or international mixed migration data analysis is required;
- Experience in data collection, database merging, data processing (incl. cleaning) data analysis for research, policy and report writing;
- Professional experience in coordinating multi-cultural teams and field-based staff;
- Analysis and coding experience using statistical software such as R and Stata is an advantage.

Skills

- Familiarity with computer programs, including MS Office suite.
- Advanced English writing and communication skills.
- Knowledge regarding quantitative and qualitative statistical data analysis in areas of social science, internal and/or international mixed migration and human mobility.
- Knowledge of one or more data analysis and visualization software (e.g. PowerBI, GIS ARC, Stata, SPSS, R, Tableau).

Languages

- Fluency in English language (oral and written) is required.

Required Competencies

The incumbent is expected to demonstrate the following values and competencies:

Values - all IOM staff members must abide by and demonstrate these three values:

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.

- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

How to apply:

Interested candidates are invited to submit their applications via IOM [e-Recruitment system](#) within the above said deadline referring to this advertisement. Please attach the following documents in your application:

- a cover letter, indicating the dates of availability;
- a curriculum vitae;
- a duly completed IOM Personal History Form which can be downloaded from https://thailand.iom.int/sites/g/files/tmzbd11371/files/personal-history-form_ro-bangkok.xlsm

Other

- Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.
- Appointment will be subject to certification that the candidate is medically fit for appointment and verification of residency, visa and authorizations by the concerned Government, where applicable.
- Only shortlisted candidates will be called for assessment.

Please ensure that your application is complete with the above-mentioned documents. As incomplete applications generate an immense administrative burden for our organization. As a general rule, candidates who have not properly submitted their application with required documents will be excluded from consideration.